



REQUEST FOR BID  
Date: 1/27/11  
Bid 11-04DS

RETURN BY OPENING TIME TO:  
Purchasing Division  
RM 100 City Hall  
411 West 1<sup>st</sup> Street  
Duluth, MN 55802

**High Density Storage  
New Police Headquarters Bldg**

Buyer: Dennis Sears  
Phone: 218-730-5003  
Fax: 218-730-5922

**BID OPENING, RM 100 AT 2:00 PM ON Wednesday, March 2, 2011**

Note: All bids must be written, signed, and transmitted in a sealed envelope, plainly marked with the bid number, subject matter, and opening date. The City of Duluth reserves the right to split award where there is substantial savings to the city, waive informalities and to reject any and all bids. Bidder should state in proposal if bid is based on acceptance of total order. Sales tax is not to be included in the unit price. Bidder to state freight charges if, proposal is F.O.B. shipping point, freight not allowed. Low bid will not be the only consideration for award of bid. All pages must be signed or initialed by authorized bidder's representative as indicated at the bottom of the page(s) of the request for bid forms.

RETURN BID IN DUPLICATE WITH DUPLICATE DESCRIPTIVE LITERATURE  
BID RESULTS WILL BE POSTED TO THE WEB SITE SHORTLY AFTER BID OPENING  
City bid information on website: [www.duluthmn.gov/purchasing/bid\\_information.cfm](http://www.duluthmn.gov/purchasing/bid_information.cfm)

Designated F.O.B. Point

Tax: Federal Excise Tax Exemption  
Account No. 41-74-0056 K

Item No.	Qty	U/OM	Description	Unit Price	Total Price
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High density storage/lockers/equip per attached described Lots and specifications and according to rooms designated. Some Lots have pre-approved manufactures brands to designate desired quality. Please bid approved brands or equal.

Vendor E-mail Address \_\_\_\_\_ Freight Charges N/A

Name \_\_\_\_\_  
Addr \_\_\_\_\_

Total Bid Price \_\_\_\_\_  
(To include any additional pages)

By: \_\_\_\_\_

Payment Terms \_\_\_\_\_  
F.O.B. Point N/A

(print title)

Delivery Date N/A

(signature) (tele#)

Plans are available for enlarged printing on the City of Duluth web site: [www.duluthmn.gov/](http://www.duluthmn.gov/)

All lot prices will be accompanied with a room diagram that lays out the bidders proposed arrangement and cost for that room.

Bids for Lot 1 and Lot 2 will be additionally evaluated based on the height designated in each lot. The City of Duluth reserves the right to inquire about other pricing available for other heights once the bid selection is made.

Bidders are to supply all back-up information on products bid to include but not limited to load capacities.

Bidders are to supply information on any offered accessories and cost of each that are not part of the room configuration within each Lot bid. The City of Duluth reserves the right to add accessories to the low lot bids as afforded.

**Lot #1: Additional specifications.** **Total Cost** \_\_\_\_\_

14-16 gauge metal frames with minimum 18 gauge shelving or better.

72" tall plus or minus 2"

Track/roller system to be set in the floor.

Mechanically assist not electronically assist mobile system.

Combination depths to be stated in layout submitted.

**Lot #2: Additional specifications.** **Total Cost** \_\_\_\_\_

14-16 gauge metal frames with minimum 18 gauge shelving or better.

72" tall plus or minus 2"

Track/roller system cut in or bolted to existing floor.

Depth(s) to be stated in plan layout submitted.

**Lot #3: Additional specifications.** **Total Cost** \_\_\_\_\_

12-16 gauge metal outer shell.

State gauge of locker inner compartments.

**Lot #4 Additional specifications.** **Total Cost** \_\_\_\_\_

12-16 gauge metal outer shell/frame.

Minimum 18 gauge shelves/inside compartments

**Lot #5 Additional specifications.**

**Total Cost** \_\_\_\_\_

No additional specifications.

**Total all lots** \_\_\_\_\_  
(carry to front page)

Total applicable installation charges if any. \_\_\_\_\_

Please state warranty period. Year(s) \_\_\_\_\_

Information on mechanical parts maintenance to include cost of any available service cost/yr Cost \_\_\_\_\_

Cost of optional mailing sorter system. Please Provide information on various ones.

If bidding other than stated brand, please supply reference information for two users of stated brand. The City of Duluth will determine if brand bid meets equal quality as designated.

Questions regarding any lots should be directed to: Robin Roeser, Assistant Police Chief at 218-730-5672

Questions pertaining to the bid documents should be Directed to Dennis Sears, purchasing Agent at 218-730-5003

**Lot #1**  
**Mobile Property & Evidence Storage System (C151)**

- Mobile, high-density storage system;
- System flush with east wall of C151;
- Storage capacity of at least 22,000 lineal feet;
- Pre-approved brands of SpaceSaver, Arora or equivalent.

**Lot #2**  
**Mobile Records Storage System (A104A)**

- Mobile, high density storage system;
- System flush with west wall of A104A;
- File storage capacity of at least 7,300 lineal feet.

**Lot #3**  
**Personnel Lockers (D106 & D110)**

- 162 single tier lockers and 8 double-tier lockers in room D110;
- 52 single tier lockers and 18 double tier lockers in room D106;
- Lockers must be 24 inches wide;
- List unit pricing for all available accessories;
- Approved brands are Free-Style PSL, Sentinel AirFlow, and Debourgh First Responder or approved equivalent.

Lot #4  
Evidence Lockers (C147)

- Solution for pass-through evidence lockers in designated areas on attached document;
- Solution should include variety of sizes to include refrigerated storage;
- Approved brands are Space Saver, Sentinel, Debourgh or approved equivalent

Lot #5  
Drying Cabinets (B106)

- Two secure drying cabinets for property and evidence to be located in the Evidence Garage (B106)
- Optional
- Two Mailing Centers