

**Board members in attendance:** John Beyer, Dani Dunphy (Vice Chair), Blair Powless (Board Secretary), Sara Vaccarella (Chair)

**City employees in attendance:** Carl Crawford (Human Rights Officer), Lt. Steve Ring (DPD Liaison to the CRB), DPD Chief Mike Ceynowa, Ben VanTassel (Director, Administrative Services)

**Community members in attendance:** Betty Green, Ted Lewis, Kathleen Spencer

### **I. Call to Order**

Meeting called to order at 5:32 PM.

### **II. Public Comments**

No public comment.

### **III. Discussion of Minutes**

Chair Vaccarella expressed concern over the lack of minutes being recorded at meetings and the need to address the role of secretary for the Board. Discussion was moved to later in the agenda to ensure input from current Board Secretary. Ben VanTassel (Director, Administrative Services) provided an update regarding the Board and Commission Realignment Review Committee and its process to evaluate and recommend changes to improve efficiency, effectiveness, and consistency across all boards and commissions and offered that the outcomes of the process may be useful with providing direction to the Citizen Review Board.

### **IV. Police Liaison Report**

- Lt. Ring provided an update on the current police officer hiring process and indicated that 23 new police officer candidates and two lateral police officer candidates are moving forward in the process. Overall it is a promising set of candidates and the department intends to hire 8-10 officers. Lt. Ring responded to a question on candidates' diversity by acknowledging that there is diversity within the candidate pool. Chief Ceynowa noted that new changes in state legal requirements may provide flexibility on citizenship or offenses that previously precluded candidates. The application pool includes applicants from around the state and a few outstate candidates. Hiring competition continues with hiring processes from municipalities in the metro area and DPD is continuing to strive to be a competitive place to work and live.
- Additional updates from Chief Ceynowa included the promotion of a new lieutenant and sergeant on the Professional Standards team. Also, the department will soon be entering into School Resource Officer contracts and recently gave a presentation to the City Council about this program. Finally, the department is continuing to work in partnership with other agencies to assist with people experiencing homelessness within the community.

### **V. Committee Reports**

- **Taskforce on Complaint Audit Process**
  - Update provided later in the meeting.

- **Executive Committee Report**
  - Work continues on the annual report and it will be provided at a future meeting.

## VI. Other Business

- **Proposed Model for Police/Citizen Facilitated Dialogue**
  - Board Member Beyer provided an update on the proposed model and shared a document (attached) that identifies the questions that would be part of the program. Community member Ted Lewis provided context on this alternative option for citizens to follow-up on a complaint after an incident; which includes a meeting with individual parties, followed by a facilitated discussion session to address the issue. It would provide flexibility to engage in more complexity. Vice-Chair Dunphy added that this process will help to provide a voice for people who need it. Board Member Beyer stated that the intention is to begin utilizing the process initially to validate that it can be a powerful and effective model. It is a good fit with the community policing policy and is managed independently of the police department which is important to gain trust with the community. The intent is to acquire community-based funding to ensure there is no a cost to the DPD which will be important to ensure an impartial process.

**Board Member Beyer motioned to support the further development and use of the Police/Citizen Facilitated Dialogue Process, seconded by Vice-Chair Dunphy. Motion passed (3-0).**
  - Lt. Ring will share the process framework with DPD leadership for consideration and additional feedback.
- **Racial Bias Audit update**
  - Lt. Ring shared that the consultant is in the process of preparing the final report and it is expected to be released in July.

## VII. Announcements and Community Correspondence

- Human Rights Officer Carl Crawford announced that DPD stop data is available for review on the city's website. Also, yesterday the department conducted the 'Get Hooked on Fishing Program' event which included taking youth out fishing and building community relationships. Crawford also acknowledged that the tents recently seen at the Clayton Jackson McGhie Memorial is part of an effort to bring awareness to the effects of community facilities banning people for life and the negative circumstances that result. Finally, Crawford discussed the storage program that the Damiano Center is starting which will be a positive resource for people experiencing homelessness.

## Discussion of Minutes

The Board restarted the discussion of recording minutes. Chair Vaccarella expressed concern about the lack of meeting minutes and whether there is a continued need for the Secretary position on the Board if that responsibility is eliminated. Vice-Chair Dunphy expressed the need for clarity in what the expectations are and that the Board continues to follow its bylaws. Board Member Beyer expressed the need to consult the bylaws for making changes to the Board and that it is a lengthy process. Human Rights Officer Crawford offered to seek guidance from the City Attorney about how to proceed.

Secretary Powless asked that the draft changes to the bylaws be provided prior to the next meeting for the Board to consider. Chair Vaccarella offered to draft changes to the bylaws that would include changes to the Executive Committee duties and provide clarity to the role of the Human Rights Officer and requested this be added to the next meeting agenda.

**VIII. Additional Public Comments**

- Community member Kathleen Spencer questioned the timeline of the exterior City Hall improvements. Crawford confirmed that the project includes many accessibility improvements to the entrances and will be complete in a few months.

**IX. Board Member Questions and Comments**

- Secretary Powless reported that the Taskforce on Complaint Audit process is nearly completed and will likely be implemented soon. Chair Vaccarella volunteered to assist in the process. Lt. Ring asked if the process will take into consideration the info that the police provided and this was confirmed by Secretary Powless. Also requested was that the next agenda include a discussion of the retreat and reflection on the recent focus group. Secretary Powless asked if the Board could receive an update on new appointments to the Board given recent resignations; Crawford confirmed an update would be given at the next meeting. Finally, Secretary Powless asked for an update of adding Citizen Review Board information to the city's website. Crawford requested the information be resent and he would inquire.
- Board Member Beyer requested the member term expiration dates be sent to the Board.

**X. Adjournment**

The meeting was adjourned at 6:55 PM.