CITY OF DULUTH PARKS & RECREATION

ALCOHOL CONSUMPTION PERMIT

218.730.4305

Location:	Date: Day of Week:
Type of Activity:	Time:_____AM/PM to_____AM/PM ***Attendance*** _____
Contact:	H Phone:
Address:	W Phone:
City: State: Zip:	C Phone:
Organization:	E-mail:
Building Contact Person: Phone:	

THIS FORM MUST BE SIGNED BY APPLICANT BEFORE IT CAN BE APPROVED

THIS FORM WILL SERVE AS THE ALCOHOL CONSUMPTION PERMIT, ONCE SIGNED BY AUTHORIZED CITY OF DULUTH PERSONNEL. PERMIT MUST BE IN YOUR POSSESSION DURING YOUR EVENT.

FEES
(Fees set by City Council Resolution)

ALCOHOL CONSUMPTION PERMIT

Permit Fee: $90

MAKE CHECKS PAYABLE TO:
"City of Duluth"

PLEASE RETURN FORM & FEES TO:

City of Duluth - Parks & Recreation
Attn: Alcohol Consumption Permit
12 East 4th Street
Duluth, MN 55805

ALCOHOL CONSUMPTION
Department Policy Requires That a
Uniformed Security Officer Be Present
City of Duluth Police Officers are sometimes available;
call 218.730.5688 more information

This permit does not allow for the SALE of alcoholic beverages. No alcoholic beverages shall be distributed to, carried on, or consumed by the persons attending this event unless an alcohol consumption permit has been approved and a uniformed security officer is present. MN State statutes may also apply - please review the policies and requirements on reverse side of this form.

Security Firm or Police Department_____

Phone_____

Name of Security Officer (if available)_____

Phone_____

In signing this form, I assume full responsibility for my group and understand that this permit allows for alcohol consumption only and not the sale of alcoholic beverages.

Applicant Signature: Date:

Approved by Parks & Recreation Division Manager:	Date:
Approved by Cha Vang, Duluth Police Dept (required for alcohol consumption)	Date:

FOR OFFICE USE ONLY Private_____ For-Profit_____ Non-Profit_____ Open Bar_____ Cash Bar_____

Amount Due: $90	Amount Paid:	Check #:	Receipt #:

ALCOHOL CONSUMPTION IN PARKS & FACILITIES GUIDELINES
CITY OF DULUTH - PARKS AND RECREATION DIVISION

Privately Hosted Events

- this type of event is hosted by a private citizen(s)
- this type of event requires
  - $45/park or $90/building alcohol consumption fee to be included with the reservation fee
  - cash bar - must be catered by a restaurant with a caterer's permit
  - a copy of the contract with the restaurant to be submitted with the reservation application

Business/Company/Club Hosted Events

- this type of event is hosted by an organized club or for-profit business or company
- this type of event requires
  - $45/park or $90/building alcohol consumption fee to be included with the reservation fee
  - a caterer - whether the alcohol is provided or there will be a cash bar, the event must be catered by a restaurant with a caterer's permit who provides both the food and alcohol
  - a copy of the contract with the restaurant to be submitted with the reservation application

Non-Profit Hosted Events

- this type of event is hosted by a non-profit organization
  - $45/park or $90/building alcohol consumption fee to be included with reservation fee
  - if alcohol is provided, the organization must secure a One-day Consumption and Display Permit
  - if cash bar - a Temporary Liquor License must be secured
  - call the City Clerk's Office at 218.730.5500 for details on the above permit/license required
  - a copy of the permit or license to be submitted with the reservation application

Security

Buildings
- a uniformed security officer is required to be present at all times alcohol is consumed
- the security can be provided by a licensed police officer or a private security firm
- copy of contract/officer information must be submitted to Parks and Recreation
- alcohol consumption at these events is restricted to within the building

Parks
- a uniformed security officer is required to be present at all times alcohol is consumed for groups of 50 or more; two officers are required if the group is over 200
- the security can be provided by a licensed police officer or a private security firm
- a copy of the contract/officer information must be submitted to Parks and Recreation
- alcohol consumption at these events is restricted to within 50 feet of the existing shelter or designated area if a shelter does not exist

Sections of these policies are enforceable by City Ordinances and State Statutes:
- Duluth City Code: Chapter 8 Article I Sec. 35-8, 9
- MN State Statute: 340A101, 340A.414

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