

Extra Duty Police Services Application
Attn: Officer Jim Hansen
2030 N. Arlington Avenue
Duluth, MN 55811
(218) 390-2232
Fax 218-730-5910



Name of Business/
Organization/Event: _____

Date(s)
Of Service: _____ Hours: _____

Location: _____

Number of
Officers: _____ Duties: _____

Contact
Person: _____ Position: _____

Contact
Address: _____ City: _____ Zip: _____

Contact
Phone: _____ Billing
Phone: _____

Billing
Name: _____

Billing
Address: _____ City: _____ Zip: _____

Federal ID # or Social Security #: _____

NOTICE TO APPLICANTS

The officers are at all times subject to the policies of the City of Duluth, the laws and Constitution of the United States and the state of Minnesota, and the rules and regulations governing employees of the Duluth Police Department (DPD). A Applicant has no authority over police personnel and is restricted to providing only a general assignment of duties to be performed by the officer. Those assignments **never** supersede DPD policy or procedures and the Applicant is hereby so advised. Extra duty officers remain under the exclusive control of the City and are accountable for strict adherence to its rules and regulations. Any conflicting rules of the Applicant will be disregarded. The officer shall refuse to perform any duties deemed to be in conflict with the guidelines established by DPD. As determined by the Department, officers may be recalled from extra duty to on duty status.

This application is for law enforcement work only and does not exempt Applicants from obtaining other necessary permits for events. The City of Duluth Police Department is NOT obligated to provide extra duty services. The City reserves its right to deny an application for extra-duty officers.

DPD officers are not permitted to receive cash from Applicant for any reason whatsoever.

I have read and understand the Extra Duty Application:

Applicant

Date

Return to Officer Jim Hansen at above address, or email to: jhansen@duluthmn.gov